



**DARLINGTON**

Borough Council

# General Licensing Committee Agenda

9.30 am, Tuesday, 16 January 2024

Council Chamber, Town Hall, Darlington, DL1 5QT

**Members of the Public are welcome to attend this Meeting.**

1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. To approve the Minutes of the meeting of this Committee held on 28 November 2023 (Pages 3 - 4)
4. To approve the Minutes of the meetings of the General Licensing Sub Committee held on 17 October 2023 (Pages 5 - 8)
5. Variation to Hackney Carriage Fares – Report of the Group Director of Services (Pages 9 - 20)
6. Licensing Fees and Charges for 2024 - 2025 – Report of the Group Director of Services (Pages 21 - 38)
7. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting
8. Questions



**Luke Swinhoe**  
**Assistant Director Law and Governance**

**Monday, 8 January 2024**

**Town Hall**  
**Darlington.**

**Membership**

Councillors Ali, Crumbie, Mrs Culley, Curry, Donoghue, Dulston, Haszeldine, Kane, Lawley, Lee, Mahmud, K Nicholson, Ray and Robinson.

If you need this information in a different language or format or you have any other queries on this agenda please contact Paul Dalton, Democratic and Elections Officer, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays Email: [paul.dalton@darlington.gov.uk](mailto:paul.dalton@darlington.gov.uk) or telephone 01325 405805

## GENERAL LICENSING COMMITTEE

Tuesday, 28 November 2023

**PRESENT** – Councillors K Nicholson (Chair), Mrs Culley, Curry, Dulston, Haszeldine, Kane, Lawley, Lee, Mahmud and Ray.

**APOLOGIES** – Councillor Ali.

**ABSENT** – Councillors Crumbie, Donoghue and Robinson.

**OFFICERS IN ATTENDANCE** – Amy Wennington (Principal Lawyer (Litigation)), Anthony Hall (Superintendent Registrar) and Paul Dalton (Democratic and Elections Officer).

### LG9 DECLARATIONS OF INTEREST

There were no declarations of interest reported at the meeting.

### LG10 TO APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON 25 JULY 2023

**Submitted** – the Minutes (previously circulated) of the meeting of the General Licensing Committee held on 25 July 2023.

**RESOLVED** – That the Minutes of the meeting of the General Licensing Committee held on 25 July 2023 be approved as a correct record.

### LG11 TO APPROVE THE MINUTES OF THE MEETINGS OF THE GENERAL LICENSING SUB COMMITTEE HELD ON 25 JULY 2023, 26 JULY 2023 AND 5 SEPTEMBER 2023

**Submitted** – The Minutes (previously circulated) of the meetings of the General Licensing Sub-Committee held on 25 July 2023, 26 July 2023 and 5 September 2023.

**RESOLVED** – That the Minutes of the meetings of the General Licensing Sub-Committee held on 25 July 2023, 26 July 2023 and 5 September 2023, be approved as correct records.

### LG12 APPLICATION FOR GRANT OF LICENCE FOR PREMISES TO BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS - THE DOLPHIN CENTRE, HORSEMARKET, DARLINGTON

The Assistant Director, Law and Governance and Proper Officer for Darlington Registration District, submitted a report (previously circulated) to give consideration an application for the grant of a licence to be an approved venue for civil marriage and civil partnerships in accordance with the provisions of The Marriage Act 1949 (as amended by the Marriage Act 1994); the Civil Partnership Act (2004); the Marriage and Civil Partnerships (Approved Premises) Regulations 2005 and 2021; and the Marriage (Same Sex Couples) Act (2013).

The submitted report gave a summary of the Dolphin Centre, Horsemarket, Darlington, as an approved venue; the designated rooms and maximum capacity for each room for civil marriage and civil partnerships.

**RESOLVED** – That the licence for the Dolphin Centre as an approved premise for civil marriage and civil partnerships be granted for three years from 28<sup>th</sup> November 2023, and that the places designated where civil marriage and civil partnerships can take place indoors at the premises and the maximum of numbers of persons who can attend those marriage and civil partnerships be:

<b>Location</b>	<b>Maximum Capacity</b>
Pease Suite	60 people
Central Hall	200 people
Stephenson Suite	30 people
Seminar Room	40 people
The Studio	60 people
Sports Hall	200 people

**REASON** - To facilitate civil marriages and civil partnerships at the Dolphin Centre.

## GENERAL LICENSING SUB COMMITTEE

Tuesday, 17 October 2023

**PRESENT** – Councillors Mrs Culley, Donoghue, Dulston, Kane and K Nicholson.

**OFFICERS IN ATTENDANCE** – Colin Dobson (Licensing Manager), Brian Murray (Assistant Licensing Manager), Amy Wennington (Principal Lawyer (Litigation)), PC Alan Newcombe (Durham Constabulary), Thomas Mann (Assistant Licensing Enforcement Officer), Shaun Trevor (Trading Standards and Animal Health Manager) and Paul Dalton (Democratic and Elections Officer).

### **LGS17 ELECTION OF CHAIR FOR THE PURPOSE OF THE MEETING**

**RESOLVED** - That Councillor K. Nicholson be elected Chair for the purpose of this meeting.

### **LGS18 DECLARATIONS OF INTEREST**

There were no declarations of interest reported at this meeting.

### **LGS19 EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED** – That, pursuant to Sections 100A (4) and (5) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the ensuing item on the grounds that it involves the likely disclosure of exempt information as defined in exclusion paragraphs 1 and 7 of Part 1 of Schedule 12A to the Act.

### **LGS20 PRIVATE HIRE DRIVER LICENCE APPLICATIONS FOR GRANT AND REVIEWS OF A HACKNEY CARRIAGE DRIVER LICENCE AND A PRIVATE HIRE DRIVER LICENCE (EXCLUSION PARAGRAPHS 1 AND 7)**

The Group Director of Services submitted a report (previously circulated) inviting Members to give consideration to a review of a Private Hire Driver in light of new speeding convictions; a review of a Private Hire Driver in light of a new conviction; a review of a Private Hire/Hackney Carriage Driver licence in light of a new conviction; and a review of a current suspended Private Hire/Hackney Carriage Driver licence.

#### **Ref 15/23**

To give consideration to a review of a Private Hire Driver Licence in light of new speeding convictions.

The driver attended the meeting and responded to Members questions in relation to the above, and to why they felt that they were a fit and proper person to hold a Private Hire Driver licence.

In reaching their decision, Members took into consideration the Council's Licensing Policy, which sets out the Council's stance on the Relevance of Convictions, Cautions and Endorseable Fixed Penalties in assessing whether an applicant is a fit and proper person; the Council's Private Hire and Hackney Carriage Licensing Policy and Procedures; and Section 61

(1) of the Local Government (Miscellaneous Provisions) Act 1976; and Section 52 of the Road Safety Act 2006.

After careful consideration Members decided to revoke the Private Hire Driver Licence, with immediate effect, in accordance with sections 61(1)(b) and 61(2B) of the Local Government (Miscellaneous Provisions) Act 1976 in the interests of public safety.

Members made this decision as the driver had committed three speeding offences, and consequently acquired nine points on his DVLA driving licence, within a nine-month period; did not report any of these offences to the Council's Licensing Section as required by conditions attached to his Private Hire Driver Licence; the driver had received a written warning from the Assistant Licensing Manager following the first two offences, in relation to both speeding and failing to report offences to the Council, and he failed to heed this warning; and on one of the occasions that the driver was caught speeding he informed the Members that he was carrying a paying passenger.

Members felt this behaviour raised serious concerns in relation to public safety and the Members decided that this gave them reasonable cause to revoke the driver's Private Hire Driver Licence.

**RESOLVED** – That the driver's Private Hire Driver Licence be revoked under sections 61(1)(b) and 61(2B) of the Local Government (Miscellaneous Provisions) Act 1976.

### **Ref 16/23**

To give consideration to a review of a Private Hire Driver Licence in light of a new conviction.

The driver attended the meeting and responded to Members questions in relation to the above, and to why they felt that they were a fit and proper person to hold a Private Hire Driver licence.

In reaching their decision, Members took into consideration the Council's Licensing Policy, which sets out the Council's stance on the Relevance of Convictions, Cautions and Endorseable Fixed Penalties in assessing whether an applicant is a fit and proper person; the Council's Private Hire and Hackney Carriage Licensing Policy and Procedures; and Section 61 (1) of the Local Government (Miscellaneous Provisions) Act 1976; and Section 52 of the Road Safety Act 2006.

After careful consideration Members decided to permit the driver to retain his licence as they were satisfied that he did not pose a threat to the general travelling public and Members had no concerns therefore regarding public safety. Members noted that the driver reported the offence to the Council's Licensing Section directly and commended him for the examples that he provided them with at the meeting in relation to how he took care of his customers.

Members did direct that a warning letter be issued in respect of future conduct, and the driver was advised that any further offences of any kind would result in his immediate return to Committee for a further review of his licence, and that it would be unlikely that he would be permitted to retain his licence again.

**RESOLVED** – That the driver be permitted to retain his licence, however that the driver also be issued with a warning letter in respect of future conduct and warned that if any further convictions, cautions, warnings or reprimands are received he would be referred immediately to the General Licensing Sub-Committee.

**Ref 17/23**

To give consideration to a review of a driver's Private Hire Driver Licence and Hackney Carriage Driver Licence in light of a new conviction.

The driver did not attend the meeting.

In reaching their decision, Members took into consideration the Council's Licensing Policy, which sets out the Council's stance on the Relevance of Convictions, Cautions and Endorseable Fixed Penalties in assessing whether an applicant is a fit and proper person; the Council's Private Hire and Hackney Carriage Licensing Policy and Procedures; and Section 61 (1) of the Local Government (Miscellaneous Provisions) Act 1976; and Section 52 of the Road Safety Act 2006.

After careful consideration Members decided to revoke the driver's Private Hire Driver Licence and Hackney Carriage Driver Licence with immediate effect in accordance with sections 61(1)(b) and 61(2B) of the Local Government (Miscellaneous Provisions) Act 1976.

Members made this decision as the driver had been convicted of driving without due care and attention and was awaiting sentencing by the Crown Court. The driver's DVLA driving licence had been revoked by the Court immediately upon conviction. Members therefore had serious concerns regarding public safety and decided that this gave them reasonable cause to revoke the driver's Private Hire Driver Licence and Hackney Carriage Driver Licence.

**RESOLVED** – That the driver's Private Hire Driver Licence and Hackney Carriage Driver Licence be revoked under sections 61(1)(b) and 61(2B) of the Local Government (Miscellaneous Provisions) Act 1976.

**Ref 18/23**

To give consideration to a review of a current suspended Private Hire Driver Licence and Hackney Carriage Driver Licence in light of an ongoing criminal investigation by Trading Standards and Durham Constabulary into counterfeit cigarettes and illegal strength vapes.

The driver attended the meeting and responded to Members questions in relation to the above, and to why they felt that they were a fit and proper person to hold a Private Hire Driver licence.

In reaching their decision, Members took into consideration the Council's Licensing Policy, which sets out the Council's stance on the Relevance of Convictions, Cautions and Endorseable Fixed Penalties in assessing whether an applicant is a fit and proper person; the Council's Private Hire and Hackney Carriage Licensing Policy and Procedures; and Section 61 (1) of the Local Government (Miscellaneous Provisions) Act 1976; and Section 52 of the Road

Safety Act 2006.

After careful consideration Members decided to revoke the driver's Private Hire Driver Licence and Hackney Carriage Driver Licence in accordance with section 61(1)(b) of the Local Government (Miscellaneous Provisions) Act 1976.

Members made this decision because counterfeit cigarettes and illegal strength vapes had been found in the driver's home, vehicle and business premises; as the Magistrates were sufficiently satisfied that there was criminal activity taking place in the driver's business premises to impose a three-month Closure Order on the property; and Members expressed concerns that the driver could use his position as a taxi driver to transport such products without attention being drawn to him, due to his use of a licensed taxi vehicle.

**RESOLVED** – That the driver's Private Hire Driver Licence and Hackney Carriage Driver Licence be revoked under sections 61(1)(b) and 61(2B) of the Local Government (Miscellaneous Provisions) Act 1976.

**(NOTE:** The Chair used his discretion to vary the Agenda, and took the Item Ref. 18/23 immediately after Item Ref. 15/23, and prior to Item Ref. 16/23.)



**LICENSING COMMITTEE  
16 JANUARY 2024**

---

**VARIATION TO HACKNEY CARRIAGE FARES**

---

**Purpose of the Report**

1. The purpose of this report is for Members to consider an application to revise the tariffs levied in respect of hackney carriage fares.

**Information and Analysis**

2. Section 65 of The Local Government (Miscellaneous Provisions) Act 1976 provides for a District Council to fix the rates of fares for Hackney Carriage Vehicles (HCV). It may fix the fares on time as well as distance and any other charges that may be made in connection with the hiring of the vehicle. The relevant section is reproduced in full at **Appendix 1**.
3. A formal request for an increase in tariffs has been made by the trade. Following consultation three options for potential changes were proposed by representatives of the trade. A fourth option is that the tariffs remain unchanged.
4. A separate option for those proprietors owning vehicles that are allowed to carry 5 or more passengers was provided following a request from some of these owners who cited their higher running costs. Please note that this tariff will only apply when the vehicle is carrying 5 or more passengers.
5. Darlington Borough Council have **134** licensed HCV's and these are owned between **106** proprietors, who were all sent a letter outlining this request with the choice of tariffs (**Appendix 2**). This represents a **100%** sample rate and there were **24** replies to this letter, which is a **22.6%** response rate. Typical response rates for postal surveys are between **30%** and **40%** with a high response rate generally indicating high levels of motivation, or demonstrating a strong feeling about a particular subject matter.
6. The last increase in hackney carriage tariffs took place in May 2022

**Options**

7. Responses from the trade have been collated in relation to the following options presented at **Appendix 3** and are as follows :

Option 1 – tariffs to remain unchanged - **3**

Option 2 – Increase in first 1760 yards and time - **7**

Option 3 – Increase in first 1760 yards and time - **12**

Option 4 – Amendment to additional yards and time – 2

Option 5 – Additional for those vehicles carrying 5 or more passengers – 6

8. 21 out of the 24 responses indicated that they would like to see a tariff increase, which represents 87.5% of those respondents. Option 3 was the most favoured, representing 50% of those who responded and is 11.3% of proprietors.
9. Options 3, 4 and 5 also requested to add an 'extra' button. This is to add an extra amount to the meter for drop off charges at airports for example. The proposal from Licensing is £1.00 per press of the extra button, with a maximum of £5.00, which is in-line with other North East Local Authorities.
10. Additionally, out of the 13 vehicles licensed to carry 5 or more passengers, there were 6 responses for this option, which represents 46.2% of respondents.
11. In light of these responses, Members must decide whether to approve any change in the current tariffs or for them to remain unchanged. If a change is to be made, Members must decide upon one of the three options available. Separate consideration should be given to Option 5.
12. When considering this issue, the impact of any increase in tariffs must reflect a balance between allowing licensed drivers to generate a reasonable income, whilst representing value for money for the travelling public.
13. To enable Members to consider the alternative tariffs proposed in this report, tariff's from each of the Tees Valley local authorities have been produced at **Appendix 3**. It is however difficult to draw direct comparisons as there are a number of variables to consider within each tariff and how they are calculated.
14. As a straight forward comparison, a table of fares has been prepared using data from taxi trade magazine Private Hire Monthly with comparative fares for a 2 mile daytime journey for each of the 12 north-east local authorities (Tees Valley authorities have been highlighted). This table also provides their national position, however it must be noted that some local authorities may have the same fares, but given sequential positions (**Appendix 4**).
15. Members will be aware that any tariff set is the maximum that can be charged for a fare. Hackney carriage proprietors are perfectly at liberty to charge less than the metered fare and it is common practise for some to do this in Darlington.

### **Statutory Consultation Requirement**

16. If Members are minded to approve any proposal to increase the tariffs, that decision will be subject to statutory consultation by way of an advertisement in a local newspaper, when a 14 day consultation period will commence. In the event of objections as a result of the

statutory consultation there is a requirement for these to be considered by Cabinet and a further implementation date will be set.

17. The proposed increase in tariffs applies only to hackney carriages, as licensing authorities have no power to set fares for private hire vehicles.
18. Members of the trade have been invited to attend this meeting.

### **Recommendations**

If Members are minded to approve the proposal to increase the tariff they must decide which option that will be and this will be subject to the statutory advertising.

**Dave Winstanley**  
**Services Group**

### **Background Papers**

- 1 Local Government (Miscellaneous Provisions) Act 1976
- 2 Local Government Act 1972

### **Appendices**

- 1 Section 65 of the Local Government (Miscellaneous Provisions) Act 1976
- 2 Letter to trade member with options
- 3 Comparison table of neighbouring authorities tariffs
- 4 Comparison table of NE local authorities for a 2 mile journey

## THE LEGISLATION

### Section 65 of the Local Government (Miscellaneous Provisions) Act 1976

- (1) A District Council may fix the rates or fares within the District as well for time as distance, and all other charges in connection with the hire of the vehicle or with the arrangements for the hire of a vehicle, to be paid in respect of the hire of hackney carriages by means of a table (hereafter in this section referred to as a "table of fares") made or varied in accordance with the provisions of this section.
- (2)(a) When a District Council make or vary a table of fares they shall publish in at least one local newspaper circulating in the District a notice setting out the table of fares or the variation thereof and specifying the period, which shall not be less than 14 days from the date of the first publication of the notice, within which and the manner in which objections to the table of fares or variation can be made.
- (2)(b) A copy of the notice referred to in paragraph (a) of this subsection shall for the period of fourteen days from the date of the first publication thereof be deposited at the offices of the Council which published the notice, and shall at all reasonable hours be open to public inspection without payment.
- (3) If no objection to a table of fares or variation is duly made within the period specified in the notice referred to in subsection (2) of this section, or if all objections so made are withdrawn, the table of fares or variation shall come into operation on the date of the expiration of the period specified in the notice or the date of withdrawal of the objection or, if more than one, of the last objection, whichever date is the later.
- (4) If objection is duly made as aforesaid and is not withdrawn, the District Council shall set a further date, not later than two months after the first specified date, on which the table of fares shall come into force with or without modifications as decided by them after consideration of the objections.
- (5) A table of fares made or varied under this section shall have effect for the purposes of the Act of 1847 as if it were included in hackney carriage byelaws there under.
- (6) On the coming into operation of the table of fares made by a Council under this section for the District, any hackney carriage byelaws fixing rates and fares or any table of fares previously made under this section for the District, as the case may be, shall cease to have effect.
- (7) Section 236(8) (except the words "when confirmed") and Section 238 of the Local Government Act 1972 (except paragraphs (c) and (d) of that section) shall extend and

apply to a table of fares made or varied under this section by a District Council in England as they apply to byelaws made by a District Council in England.

Dear Member of the Trade

**Re: Taxi Tariff Increase**

Darlington Borough Council Licensing Team has received three formal requests to increase our current tariff and a proposal to have additional tariffs for minibuses/vehicles that carry five or more passengers. There is a legal process to follow under the Local Government (Miscellaneous Provisions) Act 1976 before any increase can be approved.

Tariffs are determined by the Licensing Committee and a report to them needs to reflect the current situation within the taxi trade. When deliberating a new tariff, the Licensing Committee must consider the impact of any increase, as it needs to reflect a balance between allowing licensed drivers to generate a reasonable income, whilst representing value for money for the travelling public.

Before submitting a report to the Licensing Committee, I would request the hackney carriage trade indicate what is their preferred option, or if you would like it to remain the same.

**Only** proprietors who are operating vehicles that carry five or more passengers should respond to the additional tariffs for minibuses/vehicles that carry five or more passengers.

No further proposals will be considered at this stage, however any responses to the options available will be presented to the Licensing Committee.

Could you please return your response to the licensing office or email [taxilicensing@darlington.gov.uk](mailto:taxilicensing@darlington.gov.uk) by **12 November 2023**.

We have prepared a comparison table from local authorities across the North East and Tees Valley of fares for a two-mile journey based on information from your taxi trade magazine. (See Appendix 1.)

Yours sincerely



**Brian Murray**

**Assistant Licensing Manager.**

### Appendix 1 Hackney Taxi Fare Tables

Taxi trade magazine update on the cost of a 2-mile hackney taxi fare on Tariff 1 for the north-east region local authorities in September 2023, and their position out of 344 (lower position number represents more expensive fare)

NE Council	National position	2 mile fare
North Tyneside	107	£7.40
South Tyneside	227	£6.60
Sunderland	229	£6.60
Durham	235	£6.50
Northumberland	257	£6.40
Darlington	265	£6.30
Newcastle	276	£6.20
Gateshead	291	£6.00
Redcar and Cleveland	326	£5.50
Hartlepool	328	£5.40
Stockton	333	£5.10
Middlesbrough	337	£4.90

**Option 1 – current table of fares**

Please tick if this is preferred option

Tariff	First 1760 yards or 1609.34 metres	Each additional 147 yards or 134.35 metres	Waiting time per 30 seconds
<b>Tariff 1</b> (06:00 hrs to 23:00 hrs)	£4.50	15p	15p
<b>Tariff 2</b> (23:00 hrs to 06:00 hrs) and the 24 hrs of all public holidays other than those included in Tariff 3.	£5.00	20p	20p
<b>Tariff 3</b> 18:00 hrs 24 December to 06:00 hrs 27 December and 18:00 hrs on 31 December to 06:00 hrs on 2 January	£6.50	25p	25p
<b>Soiling Fee</b>		£50.00	

**Option 2 – increase in first 1760 yards and amendment to additional yards and waiting time, soiling fee**

Please tick if this is preferred option

Tariff	First 1760 yards or 1609.34 metres	Each additional 132 yards or 120.70 metres	Waiting time per 20 seconds
<b>Tariff 1</b> (06:00 hrs to 23:00 hrs)	£4.80	15p	15p
<b>Tariff 2</b> (23:00 hrs to 06:00 hrs) and the 24 hrs of all public holidays other than those included in Tariff 3.	£6.00	20p	20p
<b>Tariff 3</b> 18:00 hrs 24 December to 06:00 hrs 27 December and 18:00 hrs on 31 December to 06:00 hrs on 2 January	£8.00	25p	25p
<b>Soiling Fee</b>		£60.00	

**Option 3 – increase/amendment in first 1760 yards and amendment to additional yards, waiting time and soiling fee**

Please tick if this is preferred option

Tariff	First 1760 yards/1609.34 metres or 210 seconds	Each additional 134 yards or 122.53 metres	Waiting time per 20 seconds
<b>Tariff 1</b> (06:00 hrs to 23:00 hrs)	£5.00	15p	15p
<b>Tariff 2</b> (23:00 hrs to 06:00 hrs) and the 24 hrs of all public holidays other than those included in Tariff 3.	£5.50	20p	20p
<b>Tariff 3</b> 18:00 hrs 24 December to 06:00 hrs 27 December and 18:00 hrs on 31 December to 06:00 hrs on 2 January	£7.00	25p	25p
<b>Soiling Fee</b>		£60.00	

This option includes a request to add a “Extra” button for adding extra amount to meter for drop off charges at airports for example. This is to be agreed by the Licensing Committee but the proposal from Licensing is £1.00 per press of extra button, with a maximum of £5.00, which is in-line with other North East Local Authorities.



ND,FULLNAME.LIAPPLICANT;

Option 4 – amendment to additional yards, waiting time and soiling fee

Please tick if this is preferred option

Tariff	First 1760 yards or 1609.34 metres	Each additional 134 yards or 122.53 metres or uncompleted part thereof	Waiting time per 20 seconds
<b>Tariff 1</b> (06:00 hrs to 23:00 hrs)	£4.50	15p	15p
<b>Tariff 2</b> (23:00 hrs to 06:00 hrs) and the 24 hrs of all public holidays other than those included in Tariff 3.	£5.00	20p	20p
<b>Tariff 3</b> 18:00 hrs 24 December to 06:00 hrs 27 December and 18:00 hrs on 31 December to 06:00 hrs on 2 January	£6.50	25p	25p
<b>Soiling Fee</b>		£60.00	

This option includes a request to add a “Extra” button for adding extra amount to meter for drop off charges at airports for example. This is to be agreed by the Licensing Committee but the proposal from Licensing is £1.00 per press of extra button, with a maximum of £5.00, which is in-line with other North East Local Authorities.

Option 5 – Extra Tariffs for Hackney Carriage vehicles that carry more than 5 passengers

Please tick if this is preferred option  Please confirm your Hackney Carriage plate number

Tariff for vehicles licensed to carry more than 4 passengers (Where the vehicle is carrying 4 or less passengers, tariffs 1, 2 or 3 will apply)	First 1760 yards or 1609.34 metres	Each additional 134 yards or 122.53 metres	Waiting time per 20 seconds
<b>Tariff 4</b> (06:00 hrs to 23:00 hrs)	£7.00	20p	20p
<b>Tariff 5</b> (23:00 hrs to 06:00 hrs) and the 24 hrs of all public holidays other than those included in Tariff 3.	£8.00	25p	25p
<b>Tariff 6</b> 18:00 hrs 24 December to 06:00 hrs 27 December and 18:00 hrs on 31 December to 06:00 hrs on 2 January	£10.00	30p	30p
<b>Soiling Fee</b>		£60.00	

This option includes a request to add a “Extra” button for adding extra amount to meter for drop off charges at airports for example. This is to be agreed by the Licensing Committee but the proposal from Licensing is £1.00 per press of extra button, with a maximum of £5.00, which is in-line with other North East Local Authorities.

## CURRENT NEIGHBOURING AUTHORITIES FARE COMPARISON

### DARLINGTON BOROUGH COUNCIL

Tariff 1 - £4.50 first 1760 yards and 15p for every 147 yards thereafter, waiting time 15p for 30 seconds

Tariff 2 - £5.00 first 1760 yards and 20p for every 147 yards thereafter, waiting time 20p for 30 seconds

Tariff 3 - £6.50 first 1760 yards and 25p for every 147 yards thereafter, waiting time 25p for 30 seconds

### HARTLEPOOL BOROUGH COUNCIL

Tariff 1 - £2.50 plus 30p for the first 120 metres and 20p for every 240 metres thereafter

Tariff 2 - £2.50 plus 30p for the first 80 metres and 20p for every 160 metres thereafter

Tariff 3 - £4.00 plus 30p for the first 80 metres and 20p for every 100 metres thereafter

Tariff 4 - £5.00 plus 20p for the first 100 metres and 20p for every 100 metres thereafter

### MIDDLESBROUGH COUNCIL

Tariff 1 - £3.20 first mile or 8 minutes and 10p each 1/17 mile or 30 seconds

Tariff 1 - £4.20 first mile or 6 minutes and 20p each 1/12 mile or 30 seconds

### REDCAR AND CLEVELAND BOROUGH COUNCIL

Tariff 1 - £3.50 first mile – 20p each 1/10 mile thereafter

Tariff 2 - £4.00 first mile – 25p each 1/10 mile thereafter

### STOCKTON-ON-TEES BOROUGH COUNCIL

Tariff 1 - £3.50 first half mile – 10p each following 120 yards or part

Tariff 2 - £3.80 first half mile – 15p each following 120 yards or part

Tariff 3 - £4.80 first half mile – 20p each 130 yards or part

Tariff 4 - £4.80 first half mile – 25p each 130 yards or part

## Appendix 4

### Curent Hackney Taxi Fare Tables

Taxi trade magazine update on the cost of a 2 mile hackney taxi fare on Tariff 1 for the north-east region local authorities, and their position out of 364 (lower position number represents more expensive fare)

NE Council	National position	2 mile fare
Durham	124	£7.30
South Tyneside	233	£6.60
Northumberland	262	£6.40
<b>Darlington</b>	<b>270</b>	<b>£6.30</b>
Newcastle	281	£6.20
North Tyneside	113	£7.40
Sunderland	235	£6.60
Gateshead	296	£6.00
<b>Hartlepool</b>	<b>332</b>	<b>£5.40</b>
<b>Redcar and Cleveland</b>	<b>330</b>	<b>£5.50</b>
<b>Stockton</b>	<b>336</b>	<b>£5.10</b>
<b>Middlesbrough</b>	<b>339</b>	<b>£4.90</b>

An **option 2** fare for a 2 mile hackney taxi fare would increase to £6.80, placing Darlington as third most expensive in the region behind Durham and North Tyneside. It would position Darlington at **187** in the national table.

An **option 3** fare for a 2 mile hackney taxi fare would increase to £7.00 placing Darlington third most expensive in the region behind Durham and North Tyneside. It would position Darlington at **163** in the national table.

An **option 4** fare for a 2 mile hackney taxi fare would increase to £6.50 placing Darlington fifth most expensive in the region. It would position Darlington at **240** in the national table.

This page is intentionally left blank

**GENERAL LICENSING COMMITTEE**  
**16 JANUARY 2024**

---

**LICENSING FEES AND CHARGES FOR 2024 - 2025**

---

**Purpose of the Report**

1. The purpose of this report is to invite Members to determine the fees relating to licensing. The fees are based on the cost recovery of administering and where appropriate enforcing the relevant legislation relating to such licences.

**Background**

2. Councils are responsible for administering a range of licences and for the majority of these regimes the costs are recovered through fees set by each council and paid by the licence applicant. It is an accepted principle in relation to these schemes that those who benefit from the system (licence holders) should cover the cost of it. Locally set fees are a vital means of ensuring that full costs can be recovered, reducing the risk of a subsidy from local tax payers, and that businesses do not pay more than they should.
3. Legislation permits the Council to recover all or part of the costs of providing the licensing service, including its administration and control (i.e. enforcement or supervision). It does not permit the Council to profit from its fees and charges, thus ring fencing the income to the licensing service. Surpluses **must** be carried forward and deficits **may** be carried forward to future years within each ring-fenced licensing budget. The Council may, however, choose to subsidise the service.
4. Some fees, notably in relation to the Licensing Act 2003, are set nationally within legislation and the Council has no control. Whilst the Gambling Act 2005 allows local authorities to set fees, regulations place a maximum amount that can be charged.
5. While Full Council previously determined the levy of all fees and charges in respect of the licensing service, on 28 January 2016 it delegated the setting of fees and registrations to the General Licensing Committee.

**Bank of England Assessment**

6. At the time of writing this report the inflation rate was 4.6% with an expectation of it returning to normal (2%) by the end of 2025. The best way to achieve this is by the use of interest rates, as higher rates will slow down inflation by influencing how much people spend. It also means savers get more return on their savings.
7. Three large economic shocks caused high inflation in the UK.
8. The first was the Covid pandemic. To start with, it led to a shortage of products and services. That was followed by a sudden large demand for them, which increased prices.

9. It was known the effects of the pandemic would not last for long, however it was closely followed by Russia's invasion of Ukraine. This had an enormous impact on energy and food prices.
10. The third shock was a shortage in the number of people available for work in the UK. Thousands of people left the workforce following the pandemic and this increased the cost of hiring staff. Employing people is a large part of costs for many businesses so many increased their prices to cover those costs.

### **Taxi licensing**

11. Taxi licensing is a 'two tier' system, involving two distinct regimes; hackney carriages and private hire. In the hackney carriage tier, drivers and vehicle proprietors are licensed; in the private hire tier, those who are licensed are drivers, vehicle proprietors and operators. There are therefore five categories of licence that must be separated when determining fees.
12. Taxi provision suffered the impact of a driver shortage following the easing of Covid regulations and they are still not at the level they were prior to the Covid pandemic, however they are increasing.
13. The successful introduction of our IDOX taxi licensing software has reduced staffing costs to administer the process and an anticipated deficit early in the financial year has been transformed into a predicted end of year surplus.
14. Even though we have an integrated digital application process there are elements within taxi licensing that still require staff intervention, such as checking 'right to work' documents and scrutiny of Disclosure and Barring (DBS) certificates. Recent changes within DBS has increased the work of Licensing Enforcement Officers who are increasingly having to deal with conflicting information.
15. In October 2023 hackney carriage proprietors requested an increase in the fares they can charge and this is still under consideration. In fixing the fares for hackney carriages there is a statutory requirement to advertise the proposed increase in a local newspaper. This, and the cost of administering the process can be recovered through licence fees.
16. Previous pay awards have been funded through a central resource allocation that will no longer be available beyond April 2024 and this, along with increased operating costs will need to be absorbed by any surplus or by increasing licence fees.
17. A review of taxi licensing fees was undertaken for the current financial year, which predicts that at the end of the financial year there will be a projected surplus of £30,856.
18. As the costs of administering the taxi licensing regime can be recovered from current licence fees it is proposed that these remain unchanged for the 2024-2025 period.

### **General Licensing Fees**

19. Darlington's Licensing Department deal with almost all aspects of licensing (A to Z), each one having its own primary legislation. Within some licensing streams, fees are dictated by regulations that are set by government departments, whilst others have been decided as a result of detailed mapping processes.

20. A review of the general licensing fees was undertaken for the current financial year, which predicts that at the end of the year there will be a projected surplus of £6,307
21. As it is projected that the general licensing budget will remain in surplus for 2024-2025 it is proposed that licence fees for this period remain unchanged.

### **Mobile Homes**

22. A protected mobile home site, which is not solely for holiday purposes or is not capable of being used all year round, requires a licence. In addition, a protected site cannot operate unless the local authority is satisfied that the manager qualifies as a 'fit and proper person'. Regulations permit the local authority to determine the fee for someone to be added to the 'fit and proper' register.
23. When these regulations were introduced in October 2021 the Licensing Committee agreed that a £100 fee would be paid annually for a 'fit and proper person' registration.
24. As these regulations were new, it was difficult to anticipate the challenges they would present until implementation. Some applications were straightforward and processed quickly whilst others involved complicated issues that required extensive resources to investigate.
25. To initially administer this process can be very time consuming for staff and collecting the annual fee has placed an additional unnecessary bureaucratic burden on licensing. Within the regulations it is possible to issue a licence for a five year period.
26. It is proposed that on application a single fee of £450 is made for a five year licence to replace the annual fee of £100. The option of paying a £100 annual fee will remain where licensing believe it is necessary for the site to comply with their licence conditions.

### **Fee Setting**

27. There will inevitably be significant year on year variations in the allocated costs depending on where time has been spent. In the case of *Hemmings v Westminster*, the High Court stated that, "*a local authority does not have to adjust the licence fee every year to reflect any previous deficit or surplus, so long as it all comes out in the wash eventually*".
28. In this case of *R v Westminster City Council, ex parte Hutton* (1985) 83 L.G.R. 461, it was held that where the fee income generated in one year fails to meet the costs of administering the licensing system, it is open to the local authority to make a proportionate increase in the licence fee for the following year so as to recoup the cost of providing the service.

### **Recommendation**

29. Members are invited to approve that licensing fees across all regimes remain unchanged, and to amend the fee collection arrangements for a mobile home site 'fit and proper person' registration.

## **Reasons**

30. The recommendation is proposed to ensure there is a balance between recovering the costs of delivering the licensing service from the relevant licence fees, whilst acknowledging the dynamics involved in setting them.

**Dave Winstanley**  
**Group Services**

Contact Officer – Colin Dobson x 5988

## **Background Papers**

The Local Government (Miscellaneous Provisions) Act 1976  
The Deregulation Act 2015  
Open for Business (LGA guidance on locally set fees)

## **Appendix**

1. Current licensing fees



**Appendix 1**

# Darlington Borough Council

Licensing and Car Parking, Town Hall, Darlington. DL1 5QT

## Proposed Fees 2024-2025

<b>Animal Welfare (excluding veterinary fees)</b>		<b>£</b>
Dangerous Wild Animals		<b>£126.00</b>
Zoo	<b>Grant– licence for 4 years</b>	<b>£473.00</b>
	<b>Renewal– licence for 6 years</b>	<b>£473.00</b>

**\*\*See table at Appendix 1 for fee's under Animal Regulations 2018\*\***

<b>Cosmetics</b>		<b>£</b>
Premise Grant		<b>£294.00</b>
Personal Grant		<b>£68.00</b>
Variation		<b>£68.00</b>

<b>Caravan Sites</b>		<b>£</b>
Application for a Permanent Residential Site Licence 1-5 pitches		<b>£210.00</b>
Application for a Permanent Residential Site Licence 6-20 pitches		<b>£236.00</b>
Application for a Permanent Residential Site Licence 21-50 pitches		<b>£252.00</b>
Application for a Permanent Residential Site Licence more than 50 pitches		<b>£273.00</b>
Annual fee for a Permanent Residential Site Licence 1-5 pitches		<b>Nil</b>
Annual fee for a Permanent Residential Site Licence 6-50 pitches		<b>£231.00</b>
Annual fee for a Permanent Residential Site Licence more than 50 pitches		<b>£273.00</b>
Laying site rules		<b>£26.00</b>
Variation or transfer of a site licence		<b>£105.00</b>
Fit and Proper person (5 year)		<b>£450.00</b>



<b>Gambling Act - See table below for licence and permit fees</b>	<b>£</b>
Small Society Lottery Registration	<b>£40.00</b>
Small Society Lottery Registration Annual Fee	<b>£20.00</b>

<b>Goods on the Highway</b>	<b>£</b>
Grant and Renewal	<b>£155.00</b>

<b>House to House Collections</b>	<b>£</b>
House to House Collection Permit	<b>NO FEE</b>

<b>Licensing Act 2003</b>	<b>£</b>
See table below	

<b>Pavement Café Licence</b>	<b>£</b>
Grant and Renewal Fees are based on the size of the proposed external pavement café area.	
<b>Number of People</b>	<b>Application Fee</b>
1 – 20	£200
21 – 40	£230
41 – 60	£260
61 – 80	£290
81 – 99	£320
Over 100	£350
Duplicate Licence Fee	£50
Transfer of Licence	£50
Change of Detail	£30
Variation of Covers	£100
Fees are due on an annual basis. Fees are not refundable if the application is unsuccessful. Fees are not refundable where a licence is surrendered.	

<b>Petroleum</b>	<b>£</b>
Licence is required where 225 litres or more are stored	
Up to 2,500 litres	<b>£45.00</b>
From 2,500 to 50,000 litres	<b>£61.00</b>
Exceeding 50,000 litres	<b>£128.00</b>

<b>Scrap Metal Dealers Act 2013</b>	<b>£</b>
Collectors Licence (3 years) - Grant	<b>£158.00</b>
Collectors Licence (3 years) - Renewal	<b>£158.00</b>
Minor Variation	<b>£16.00</b>
Major Variation	<b>£53.00</b>
*And in the case of a change from a Collector to a Site Licence a further 65.00 per site per remaining year(s) remaining on licence	
Site Licence – Grant	<b>£368.00 + £205.00**</b>

Site Licence – Renewal	<b>£284.00 + £205.00**</b>
** for every additional site	
Minor Variation	<b>£16.00</b>
Major Variation	<b>£53.00 + £68.00***</b>
*** per additional site per year remaining on licence where variation adds a site	

<b>Sex Establishments</b>	<b>£</b>
Grant Application Fee	<b>£3,885.00</b>
Renewal of Licence Fee	<b>£1,260.00</b>
Transfer of licence Fee	<b>£1,260.00</b>

<b>Skips, Scaffolding and Hoardings</b>	<b>£</b>
Place a skip on the highway (less than 3 days notice)	<b>£40.00</b>
Place a skip on the highway (more than 3 days notice)	<b>£25.00</b>
Erection of scaffolding	<b>£60.00</b>
Hoardings	<b>£60.00</b>

<b>Street Collections</b>	<b>£</b>
Street Collection Permit	<b>NO FEE</b>

<b>Street Trading</b>	<b>£</b>
Annual Consent – Town Centre	<b>£7350.00</b>
*** if paying monthly	<b>£651.00</b>
*** if paying weekly	<b>£179.00</b>
January to October per full calendar month	<b>£693.00</b>
per week	<b>£284.00</b>
per day (minimum of 4 days)	<b>£63.00</b>

November and December per full calendar month	<b>£1024.00</b>
per week	<b>£404.00</b>
per day (minimum of 4 days)	<b>£89.00</b>
Buskers (selling CDs) per ½ day	<b>£25.00</b>
Per full day	<b>£45.00</b>
None Town Centre Permits (moving or layby) + Application Fee	<b>£273.00</b>
News Vendor Permits	<b>£35.00</b>

<b>Transport – Drivers</b>	<b>£</b>
Hackney Carriage Driver Licence <b>Grant</b> (1 year)	<b>£169.00</b>
Hackney Carriage Driver Licence <b>Grant</b> (3 years)	<b>£329.00</b>
Hackney Carriage Driver Licence <u>Renewal</u> (1 year)	<b>£80.00</b>
Hackney Carriage Driver Licence <u>Renewal</u> (3 years)	<b>£240.00</b>

Private Hire / Dual Driver Licence <b>Grant (1 year)</b>	£169.00
Private Hire / Dual Driver Licence <b>Grant (3 years)</b>	£329.00
Private Hire / Dual Driver Licence <u>Renewal (1 year)</u>	£80.00
Private Hire / Dual Driver Licence <u>Renewal (3 years)</u>	£240.00
<b>Change from Single Licence to Combined</b> ( £30.00 admin charge, £10.00 for new badges, includes knowledge test)	<b>£42.00</b>
Replacement Drivers Badge	£11.00
Re-sit of Drivers Legislation Test	£37.00
Refused Application for Drivers Badge	£37.00
CRB Enhanced Disclosure Online	£44.00

<b>Transport - Private Hire Operators</b>	<b>£</b>
Operators Licence <b>Grant (1 year)</b>	£557.00
Operator Licence <b>Grant (5 years)</b>	£1218.00
Operator Licence Renewal <b>(1 year)</b>	£368.00
Operator Licence Renewal <b>(5 years)</b>	£1029.00
Operator Levy <b>(1 year)</b> (Per PHV Operated)	£11.00
Operator Levy <b>(5 year)</b> (Per PHV Operated)	£53.00
Admin charge for assistance with applications or where applications are refused by Committee	£37.00

<b>Transport – Vehicles – fees exclude plate, decal and tariff costs</b>	<b>£</b>
Hackney Carriage Vehicle Licence <b>Grant</b>	£404.00
<b>HYBRID GRANT 25% Discount</b> on Licence Fee Not Plates	£303.00
Hackney Carriage Vehicle Licence <u>Renewal</u>	£373.00
<b>HYBRID Renewal Fee</b>	£279.25
Hackney Carriage Vehicle Licence with Disabled Access <b>Grant</b>	£303.00
Hackney Carriage Vehicle Licence with Disabled Access <u>Renewal</u>	£279.00

Private Hire Vehicle Licence <b>Grant</b>	£389.00
<b>HYBRID GRANT 25% Discount</b> on Licence Fee Not Plates	£291.00
Private Hire Vehicle Licence <u>Renewal</u>	£357.00
<b>HYBRID Renewal Fee</b>	£268.00
Private Hire Vehicle Licence with Disabled Access <b>Grant (If Hybrid no change its Still 25% discount)</b>	£291.00

Private Hire Vehicle Licence with Disabled Access Renewal <b>(If Hybrid no change its Still 25% discount)</b>	<b>£268.00</b>
---	----------------

Door Decal (Hackney Carriage)	<b>£5.00 each</b>
Rear Plate	<b>£16.00</b>
Front Plate	<b>£11.00</b>
Hackney Tariff Sticker	<b>£2.00</b>
Vehicle – Transfer of Owner	<b>£37.00</b>
Vehicle – Change of Registration Number	<b>£37.00</b>

<b>Allington Way Test Centre Fees</b>	
Vehicle Test	<b>£53.00</b>
Vehicle Test with MOT	<b>£63.00</b>
Failure to attend (with less than 48hrs notice)	<b>£53.00</b>
Vehicle Re-Test	<b>£26.00</b>
Vehicle Re-Test with Emissions Test	<b>£37.00</b>
Vehicle Re-Test Emissions Test only	<b>£11.00</b>

<b>Transport – General</b>	<b>£</b>
Duplicate Licence	<b>£16.00</b>
Change of name or address	<b>£37.00</b>
Administration Charge	<b>£37.00</b>

<b>Administration and Miscellaneous Fees</b>	<b>£</b>
Photocopying (per sheet)	<b>£1.00</b>
Withdrawn Application Fee	<b>£37.00</b>
Licence Replacement (where not stated)	<b>£11.00</b>

### **Gambling Act – Premise Licence Fees**

<b>Premises Type</b>	<b>Licence Grant</b>	<b>Annual Fee</b>	<b>Licence Variation</b>	<b>Transfer</b>	<b>Provisional Statement</b>	<b>Licence Reinstatement</b>
Small Casinos	N/A	N/A	N/A	N/A	N/A	N/A
Existing Casinos	N/A	N/A	N/A	N/A	N/A	N/A
Bingo Halls	1300	600	1300	1200	1300	1200
Adult Gaming Centres	1300	600	1300	1200	1300	1200
Betting Tracks	1300	550	1300	950	1300	950
Family Entertainment Centres	1300	550	1300	950	1300	950
Betting Premises	1300	550	1300	1200	1300	1300

Notification of change £50

Copy of Licence £25

Permit Type	Grant	Variation	Transfer	Annual Fee	Renewal Fee
FEC Gaming Machine Permit	£300	N/A	N/A	N/A	£300
Prize Gaming Permits	£300	N/A	N/A	N/A	£300
Gaming Machines on Licensed Premises (Automatic Entitlement to 1 or 2 Machines)	£50	N/A	N/A	N/A	N/A
Gaming Machines on Licensed Premises (Application for 3 or more Machines)	£100	£100	£25	£50	N/A
Club Gaming Permits	£100 (FT) £200 in all other cases	£100	N/A	£50	£100 for CPC £200 in all other cases
Club Gaming Machine Permits	£100 (FT) £200 in all other cases	£100	N/A	£50	£100 for CPC £200 in all other cases

Change of name on Permit	£25
Duplicate copy of Permit	£15
Temporary Use Notice	£500
Copy/Replacement/Endorsed Copy of Notice	£25

**FT** = Fast Track; **CPC** = Holders of a Club Premises Certificate

<b>Licensing Act - Fees</b>					
Band	A	B	C	D	E
Non Domestic Rateable Value of the property to be licensed	None - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 +
<b>If a premise does not have a NDRV then fees revert to Band C</b>					

<b>Premises Licences</b>					
<b>New applications and variation</b>	<b>£100</b>	<b>£190</b>	<b>£315</b>	<b>£450</b>	<b>£635</b>
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises	N/A	N/A	N/A	x 2 = £900	x 3 = £1,905
<b>Annual Fee</b>	<b>£70</b>	<b>£180</b>	<b>£295</b>	<b>£320</b>	<b>£350</b>

Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises	N/A	N/A	N/A	x 2 = £640	x 3 = £1,050
--	-----	-----	-----	---------------	-----------------

<b>Club Premises Certificates</b>					
New applications and variation	£100	£190	£315	£450	£635
Annual Fee	£70	£180	£295	£320	£350

There are additional fees for premises licence application and annual fees for exceptionally large-scale event (5,000 people +), unless certain conditions apply. Please read regulation 4(4) & 4(5) of the Licensing Act 2003 (fees) Regulations. Below is the list of additional fees payable where applicable.

<b>Number in attendance at any one time</b>	<b>Application fee (£'s)</b>	<b>Annual fee (£'s)</b>
5,000 - 9,999	1,000	500
10,000 - 14,999	2,000	1,000
15,000 - 19,999	4,000	2,000
20,000 - 29,999	8,000	4,000
30,000 - 39,999	16,000	8,000
40,000 - 49,999	24,000	12,000
50,000 - 59,999	32,000	16,000
60,000 - 69,000	40,000	20,000
70,000 - 79,000	48,000	24,000
80,000 - 89,000	56,000	28,000
90,000 and over	64,000	32,000

<b>Minor Variation</b>	
For minor structural variations or changes which do not impact upon the licensing objectives	£89.00



## Licensing Act - Fees continued

<b>Other Premises Licence Fees and Charges</b>	<b>£</b>
Application for a Provisional Statement	315.00
Application to Transfer a Premises Licence	23.00
Application to Change a DPS	23.00
Interim Authority Notice	23.00
Notification of Interest	21.00

<b>Other Licensing Act 2003 Fees</b>	<b>£</b>
Personal Licence Application - New	37.00
Temporary Event Notice	21.00

<b>Miscellaneous Fees and Charges</b>	<b>£</b>
Notification of change of name or address	10.50
Notification of alteration of club rules	10.50
Theft/loss of licence, certificate, summary or temporary event notice	10.50

Type of Licence - Breeding of Dogs			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00	1 Year Licence
		Mandatory mid licence inspection fee	£74.00	£258.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£305.00 3 Year Licence £352.00
	Renewal	Application Fee includes inspection fee	£105.00	1 Year Licence
		Mandatory mid licence inspection fee	£74.00	£226.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£273.00 3 Year Licence £320.00

**Please note - A vets fee is also payable where a vets inspection is either required by law or deemed necessary by Darlington Borough Council**

Type of Licence - Selling Animals as Pets - Commercial			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00	1 Year Licence
		Mandatory mid licence inspection fee	£81.00	£265.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£312.00 3 Year Licence £359.00
	Renewal	Application Fee includes inspection fee	£105.00	1 Year Licence
		Mandatory mid licence inspection fee	£81.00	£233.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£280.00 3 Year Licence £327.00

Type of Licence - Selling Animals as Pets - Home			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00	1 Year Licence
		Mandatory mid licence inspection fee	£74.00	£258.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£305.00 3 Year Licence £352.00
	Renewal	Application Fee includes inspection fee	£105.00	1 Year Licence
		Mandatory mid licence inspection fee	£74.00	£226.00 2 Year Licence
		Annual Enforcement Fee payable for each year of licence	£47.00	£273.00 3 Year Licence £320.00

<b>Type of Licence - Keeping or Training Animals for Exhibition</b>			<b>Fee</b>	<b>Duration Fee</b>
Type of Application	Grant	Application Fee includes initial licence inspection	£100.00	3 Year Licence £247.00
		Annual Enforcement Fee payable for each year of licence	£135.00	
	Renewal	Application Fee includes inspection fee	£80.00	3 Year Licence £226.00
		Annual Enforcement Fee payable for each year of licence	£135.00	

<b>Type of Licence - Hiring Out Horses</b>			<b>Fee</b>	<b>Duration Fee</b>
Type of Application	Grant	Application Fee includes initial licence inspection	£152.00	1 Year Licence £278.00
		Mandatory mid licence inspection fee	£79.00	2 Year Licence £325.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £372.00
	Renewal	Application Fee includes inspection fee	£121.00	1 Year Licence £247.00
		Mandatory mid licence inspection fee	£79.00	2 Year Licence £294.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £341.00

<b>Type of Licence - Boarding of Dogs and Cats - Commercial</b>			<b>Fee</b>	<b>Duration Fee</b>
Type of Application	Grant	Application Fee includes initial licence inspection	£179.00	1 Year Licence £321.00
		Mandatory mid licence inspection fee	£95.00	2 Year Licence £368.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £415.00
	Renewal	Application Fee includes inspection fee	£147.00	1 Year Licence £289.00
		Mandatory mid licence inspection fee	£95.00	2 Year Licence £336.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £383.00

<b>Type of Licence - Boarding of Dogs and Cats† - Home Boarding</b>			<b>Fee</b>	<b>Duration Fee</b>
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00	1 Year Licence £258.00
		Mandatory mid licence inspection fee	£74.00	2 Year Licence £305.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £352.00
	Renewal	Application Fee includes inspection fee	£105.00	1 Year Licence £226.00

		Mandatory mid licence inspection fee	£74.00	2 Year Licence £273.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £320.00

† Please note that Cats may only be boarded in pens constructed for that purpose and shall be kept in garden - check this is right

Type of Licence - Boarding of Dogs - Dog Day Care - up to 7 dogs			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00	1 Year Licence £258.00
		Mandatory mid licence inspection fee	£74.00	2 Year Licence £305.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £352.00
	Renewal	Application Fee includes inspection fee	£105.00	1 Year Licence £226.00
		Mandatory mid licence inspection fee	£74.00	2 Year Licence £273.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £320.00

Type of Licence - Boarding of Dogs - Dog Day Care - 8+ dogs			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£194.00	1 Year Licence £320.00
		Mandatory mid licence inspection fee	£79.00	2 Year Licence £367.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £414.00
	Renewal	Application Fee includes inspection fee	£163.00	1 Year Licence £289.00
		Mandatory mid licence inspection fee	£79.00	2 Year Licence £336.00
		Annual Enforcement Fee payable for each year of licence	£47.00	3 Year Licence £383.00

Type of Licence - Boarding of Dogs - Franchise - based within Darlington Borough Council			Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£137.00 + £11.00 per host
		Mandatory mid licence inspection fee	£68.00 - per host
		Annual Enforcement Fee Payable for each year of the licence	£47.00
	Renewal	Application Fee includes inspection fee includes inspection fee	£105.00 + £11.00 per host
		Mandatory mid licence inspection fee	£68.00 - per host
		Annual Enforcement Fee payable for each year of licence	£47.00

Type of Licence - Boarding of Dogs - Franchise Out of LA Area			Fee
Type of Application	Grant	Application Fee	£63.00
		Mandatory mid licence inspection fee	£68.00 - per host

Licensing fees and charges 2023 - 2024

	Renewal	Application Fee	£58.00
		Mandatory mid licence inspection fee	£63.00 - per host

<b>Additional Fees</b>	<b>Fee</b>
Cost Per additional licensable activity - Grant and Renewal	£68.00 each
Mandatory mid licence inspection fee - Grant and Renewal	£32.00 each
Variation of Licence where no inspection is required	£37.00 each
Variation of Licence where inspection is required	£95.00 each
Application for Re- Rating	£74.00 each
Copy Licence	£16.00
Administration Fee	£37.00

### Notes

1. A new application would be required for the following changes to a business
  - Change of Address of premises where animals are kept or accommodated
  - Change of Business Owner
  - Addition of a new licensable activity
  
2. A variation of licence would be required for the following proposed amendments
  - Changes to the number of animals licensed
  - Changes to the identity of animals licensed (where animals are identified on the licence)
  - A change of licence holder's address (where no animals are kept or accommodated at those premises)
  - The addition or removal of a host premises for dog boarding activities
  - Changes to the plan of the premise that are being used to keep or accommodate animals
  
3. It is not possible to combine the activity of 'Keeping or Training Animals for Exhibition Only' with any other licensable activity on one licence. This is because such licenses must by law, be for a three year duration and do not qualify for a Star Rating. Where this activity does take place at the same premises as another activity, a reduced fee may be applicable.

